

Date**event**

- 90 keep an eye out for other recruiting venues (School PTA events, Chic Filet events, Strawberry Festival, Shamrock Final Mile, etc.)
- 60 locate/make banners and/or posters with pictures showing what we do as Scouts (BB guns, bow and arrows, saluting flag, racing pinewood, etc.)
- 60 talk to local churches about making an announcement about our event during the service prior to our date & get permission to post fliers
- 30 create map to meeting location
- 30 design fliers to go home with students
- 30 design Pack business cards with meeting location, times, dates, Key 3 contact information, website
- 30 develop list of upcoming events for your unit (Pumpkin Chunkin, pinewood derby, fishing trip, etc.)
- 30 include list of costs in a hand-out (i.e. registration, dues, insurance, Boys Life, Class B t-shirt)
- 30 Plan a gathering activity for the Boys (needs to be fun but separated from parents so the parents can hear the presentation)
- 30 prepare talking points for opening remarks at event
- 30 vet the list of costs with Pack leadership
- 30 post fliers on local church bulletin boards in Bible School area (can be a generic Pack flier)
- 16 get design approval from School for fliers to go home with students
- 16 get School approval to have lunch with the boys at School
- 16 get School approval to wear Class A on recruiting day
- 15 procure miniature copies of Boys Life from Council
- 15 procure Yard Sale signs from Unit or Council; consider adding personalized sign with meeting place & time
- 15 purchase Scout Oath/Promise cards from Council (1 per new boy)
- 15 ensure adequate adult and youth BSA applications on-hand
- 14 identify blank envelopes to put payment from each person with a short description on the outside of each envelope
- 14 post fliers at YMCA, Chic Filet, etc.
- 14 prepare Leadership to have the boys wear Class A on the day of the event
- 14 review talking points with Leadership that will be present
- 14 buy cardstock for printing business cards
 - 7 Ask boys to bring items for Show & Tell (i.e. pinewood derby car, brag vests, etc.)
 - 7 Ask Leadership, boys and parents to represent the Pack at the event
 - 7 Verify Class B t-shirts will be for sale at event
 - 7 collect items for gathering activity
 - 7 ensure ability to accept cash, checks and credit cards
 - 7 have lunch with the boys to create excitement about the upcoming event
 - 7 drop off fliers to go home with students
- 6 print list of upcoming events
- 6 print basic overview of rank requirements

- 6 print Bobcat requirements
- 6 print fliers to go home with students
- 6 print list of costs hand-out
- 6 print map showing Scout Store location
- 6 print map to meeting location
- 6 print Pack business cards
- 6 print Parent Talent Surveys
- 6 print sheet showing age/grade and corresponding grade
- 6 print sign in sheet(s)
- 6 print uniform regulations for Cub Scouts as a hand out
- 4 request Principal send a text/email to parents reminding them of the event
- 3 post Yard Sale signs in conspicuous locations (in front of school, high-traffic areas)
- 1 confirm with parents fliers went home with students
- 1 remind Leadership to let boys know tomorrow is the day to wear Class A to school!
- 0 Have the most awesome recruiting event ever!!!
- 1 distribute copies of sign-in sheet to Leadership
- 1 follow-up with parents thanking them for coming to the event
- 1 thank the boys, parents and Leadership that all helped to make this a success
- 7 turn over applications and monies collected to Pack Leadership
- 7 return all items (t-shirts, credit card cube, etc.) to appropriate caretaker
- 30 touch base with those that have not assimilated into the Pack to confirm everything is OK